

GREAT CLIFTON PARISH COUNCIL

Dear Councillor, we summon you to attend the General meeting of the Great Clifton Parish Council on **Date:** Thursday 20 January 2022 **Time:** 7pm **Location:** Great Clifton Village Hall

GENERAL MEETING MINUTES

No. (121-Jan)

Councillor Attendees: M Fee (Chair), Robert McKenzie, Jo Kirkbride (Vice Chair), Alyson Smith, Irene Owens, Jonathan Coles, Noreen Walker, Lauren Dawson, Martin Andradez, Peter Gaston (ABC),

1. The Chair welcomed all to the meeting and the clerk gave apologies for absence from Paul Arts, and Katrina Wedgewood who emailed earlier in the day. LD added Debbie Garton (CCC) apologies at the meeting.
2. **Declaration of Interest:** None to note
3. **Public Participation:** None to note
4. **Councillor vacancies**
With twelve Member Councillors in post there are no Councillor vacancies – AM to remove item from future agenda. There is to be an ABC byelection on 17 February 2022 for the Stainburn and Clifton ward as Janet King has been disqualified from member councillor after exceeding the ‘6 Month Rule’ of nonattendance at council meetings.
5. **Minutes of last meeting**
Discussed was the General Parish Council Meeting held on 16 December 2021 the Chair signed as a true record and there were no matters arising from the minutes to record.
6. **Chairman’s Announcements**
Thursday 17 February 2022, ABC has booked the hall for a by-election for the Stainburn and Clifton ward to replace Janet King. This clashes with the parish council’s general meeting, however the parish council meeting will be held in the upstairs room.
7. **Items for Discussion on Village / Parish Matters**
 - 7.1 Rose Villa – AM contacted Kerry McCartney on 16 December but there has been no reply, PG will contact Kerry for an update on Friday 21 January 2022
 - 7.2 The Rugby Field – AM contacted Tivoli Ltd for a quote for the painting of lines on the field – Initial mark, line and burn for rugby from scratch would be £190+vat per pitch – Initial mark, line and burn for football from scratch would be £140+vat per pitch – both lined on one pitch is £330+vat at £66 total cost £396 per line paint, per time. The grass needs to be no longer than 75mm or it will give wider lines. Clirs discussed the cost to purchase their own machine to enable them to paint as and when required – JC to get quotes for buying the machine. It was agreed that the machine will be stored in the Village Hall storage container for security purposes. The lights were initially the responsibility of the ARLFC Rugby Club, JC to follow up on this.
8. **AOB**
 - 8.1 Grass cutting contract – AM asks if the contract could be a three-year rolling contract instead of an annual contract – all agreed to the three-year fixed fee contract – Triple TTT Ltd, Tivoli Ltd and Workington Town Hall will be invited to tender for the contract – AM to follow up and bring to the February meeting.
 - 8.2 Apologies given to LD for thinking that the Christmas party would not work, it was noted to be well attended.



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- 8.3 A second Tommy figure has been vandalised by youths – MF has straightened back up, but visual damage has been caused. It was said of the little respect given to the meaning of the silhouettes.
- 8.4 Potholes in the village are concerning – areas between 2-8 & 20, 24, 26 Greengarth – Middlegate – Moor Road – Camerton Lonning – AM to contact Cumbria Highways
- 8.5 A burnt out car has been dumped in the field at the bottom of Camerton Lonning. AM to contact the landowner, Egremont Estates to request its removal as it will attract fly-tipping.
- 8.6 The wall damaged by a car on William Street is still posing a danger – AM to write to the owner at Croft House.
- 8.7 Electric scooters racing around the village at night on pavements - AM to report to Cumbria Police

9. Projects Planning for 2022

- 9.1 Hearing Loop for Village Hall – JK, there is no update on this
- 9.2 The Queen's Platinum Jubilee – the Official lighting of the Beacon is to be Thursday 2nd June 2022 at 21:15 all over the country. The parish council will take the lead in bringing this event to the residents of the village with all councillors contributing to its success. The lighting of the Beacon will be held on the old legion car park - AS suggested the eldest person in the village being named as ~~Jennifer Bover~~ be invited to light the beacon and all agreed, AS will put this forward to Jennifer to get her response - AM will send a formal invitation nearer the time. Also agreed was to open the Village Hall at 6pm on the evening of 2nd June 2022 for refreshments – AS and AM volunteered for tea/coffee duties. AS suggested having a commemorative cake to serve – LD suggested a hot food van be stationed outside, swing and teacup and saucer rides for the children – a vintage singer present in the hall for the mums, dads, Grandparents etc. - discussed was for every child in the village to receive a commemorative mug or medal - JK to look at costs for medals, LD to look at the cost for mugs - Councillors agreed to each take an area in the village and visit addresses to find out how many children live at each address and bring to the next meeting.
JC suggested a pre-Queen's Platinum Jubilee litter pick the Saturday 28th May 2022 before the celebrations, all agreed, JC asked for the village hall to be open for refreshments – to be put on agenda for February meeting.
- 9.3 Fun Day, LD is to organise this event for the GC Community Group, the date will be announced when Lauren has the dates for the towns and villages carnivals as she doesn't want it to clash. Outlay much as last years as it was successful minus the raffle.

10. Planning Applications / Decisions

Re-consultation on planning application Reference No: FUL/2020/0047 Proposal: Visitor centre with associated gatehouse, parking and infrastructure, Location: Land at Derwent Forest, Broughton Moor, Great Broughton, Cumbria - no objections to note.

11. Financial Matters - Report by Responsible Financial Officer

Bank Statement No. 300 and dated 31st December 2021, start balance £11,414.06, end balance £10,105.95 (-6059.33 Reserve) Total £4046.62 – there was one cheque written and signed between meetings which was receipts for the children's Christmas party totalling 132.87 - schedule of payments for tonight's meeting was the Web Domain for GCPC, JK informed of two separate invoices being sent out with different prices, Ja has postponed payment until the correct invoice is confirmed – no receipts of payments have been made to the account.

Angie Jackson

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12. Correspondence Letters/emails received since the last meeting.

Tivoli Landscaping Ltd – I have asked them if they wish to tender for the grass cutting contract and I am awaiting their response.

13. **Village Hall** - Cllr McKenzie - We have updated our child protection and disabled policies and completed a risk assessment on the hall. The hall has been checked for fire safety and have updated fire risk assessment record; we were advised to install battery interlinked detection system in case of fire due to having an upstairs room. This has been done, three emergency lights were not working, and these have now been changed. Also, we were advised to keep records of when the emergency lights are checked, and the fire alarms are tested. The committee are now getting everyone who uses the hall to read and sign the hire agreement, so we have a record of who is using the hall. We are in the process of having the electrics tested on the 7th February 2022. We are also testing the water tanks for the showers for legionnaires disease as they have not been used for some time.

14. **Allotments** - Cllr McKenzie - Notices will be going up to inform the plot holders that the rents are due to be paid the beginning of February 2022. The Cumberland BS are asking for information about the committee for security of our account.

15. Items for next meeting –

- Tender contracts – to look at and choose one of the returned grass cutting tenders for the three-year rolling contract.
- Litter picks 28 May 2022
- Line Painter machine for Rugby/football pitch

16. Date of next meeting

17 February 2022

Meeting closed at 20:40

Actions

- ✓ AM to reported Potholes in the village (25/01/22)
AM to write to homeowner at Croft House re the dangerous wall
AM to contact Egremont Estates re removal of burnt-out car on their land (no contact found)
- ✓ AM reported hedges at Greengarth - overgrown
- ✓ AM to send out tenders to company's names as above (27/01/2022)
- ✓ PG contacted planning on Rose Villa (21/01/22)
- JC to get quotes for line machine
- JC to follow up on floodlights on rugby field
- AS to contact Jennifer Dover and AM to follow up later with a formal invitation
- All councillors to conduct area door knocks for a child count