

GREAT CLIFTON PARISH COUNCIL

Date: Thursday 17 February 2022 **Time:** 7pm **Location:** Great Clifton Village Hall

GENERAL MEETING MINUTES

No. (122-feb)

Parish Councillor Attendees: Malcolm Fee (Chair), Robert McKenzie, Jo Kirkbride (Vice Chair), Alyson Smith, Irene Owens, Jonathan Coles, Lauren Dawson, Paul Arts, Martin Andradez, Paul Scott.

County and Borough Councillors: Peter Gaston (ABC)

1. The Chair welcomed all to the meeting and the clerk gave apologies for absence from Debbie Garton (CCC), IO informed that Noreen Walker would try to attend (pending appointment) Absentee from the meeting was Katrina Wedgewood.
2. **Declaration of Interest:** Paul Scott with grass cutting tender for WTC
3. **Public Participation:** None to note
4. **Minutes of last meeting**

Discussed was the General Parish Council Meeting held on 20 January 2022 - Error in 9.2 wrong name printed should read Amy Dickson and not Jennifer Dover (corrected to the side of the document) the Chair signed as a true record. AM advised that the minutes are draft only until signed by the Chair and are sent to councillors for them to check and to report errors prior to meetings. Potholes reported last month, Highway's operatives have visited Greengarth, Middlegate, The Pow and Camerton Lonning and completed repairs to the reported potholes. Cllr Owens said that they had not checked areas other than reported.
5. **Chairman's Announcements:** none to note
6. **Items for Discussion on Village / Parish Matters**
 - 6.1 Rose Villa – PG contacted Kerry McCartney for an update on Friday 21 January 2022 – Kerry followed this with an email update to the clerk – AM read out the updated report to members, this being that there were three sites in Allerdale of concern and that Rose Villa was the by far the worst site, all to receive prosecution letters unless the sites are cleared within the specified time.
 - 6.2 The Rugby Field – MA, JC Reported on quotes for purchase of a line machine, several looked at, and all agreed to the Ultima Line Marker – AM to contact company for best price and to continue through to purchase.
 - 6.3 Grass cutting contract – AM sent three-year tender form out to Triple TTT Ltd, Tivoli Ltd and Workington Town Council – Tivoli Ltd declined to tender but advised to include in the next tender. Triple T Cumbria Ltd and WTC returned tender for discussion – WTC have said that they were not in a position to remove cuttings and the quotes were quite high – it was suggested to simplify the tender form before the next tender as both tenders were not completed correctly – all agreed that Triple T Cumbria Ltd be appointed the three-year contract – AM to advise and correct the errors and inform Triple T Ltd that they have been appointed the 3 year contact.
7. **AOB**
 - 7.1 PCSO Hannah Donaughee had applied to the Police and Crime Commissioner on behalf of GCCYG and obtained a grant of £355.
 - 7.2 Cllr Owens reported flooding at the bottom of Bank Top footpath leading to Riverside/Greengarth – Elliotts had put drains in this area to resolve issues with flooding and

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they may be blocked – IO to talk to Farmer to request clearance of blockage.

- 7.3 Cllr Smith reported that the two lights entering the village were still out – AM informed councillors that they had been reported in December and that she would re-report to highways. – AM also informed councillors of the new ways of contacting Highways from their phones so as not to wait until attending the general meeting – AM handed the Chair poster of ‘New Ways to Report a Highways Problem’ for the noticeboards.
- 7.4 Coldfitz Lonning blocked with mud, floodwater, and debris – RM informed the group that this had been looked at before, UU had inspected the area and reported that they had no pipes in or near this site. Highways take no responsibility for the Lonning - RM had been quoted 2.5k for pipes which farmer John Callion was going to lay for free but there were no available funds. It was said that the Lonning was a popular walk being flat, RM will requote and bring to the next meeting.
- 7.5 Request for a bin to be placed at the bottom of Bank Top – Cllrs to report litter items and to request a bin direct to this area and action a 90-day consultation period to record reports to ABC – PS to request bin and action 90-day consultation period.
- 7.6 Cllr Dawson - stones painted by children last summer are sat in storage, discussed was having them set in resin and placed around the Planters or Tommy’s – discussed was making this a project to have the school involved in the setting of the stones, to complete for the Queen’s Platinum Jubilee weekend - LD, JK, AS agreed to begin this process – AM to add the March meeting Agenda.

8. Projects Planning for 2022

- 8.1 Hearing Loop for Village Hall – No update
- 8.2 The Queen's Platinum Jubilee – The Official lighting of the Beacon on Thursday 2nd June 2022 time has been moved from 21:15 to 21:45 all over the country – after discussions Cllrs agreed that this was too late for children and that they would light theirs on the car park at 9PM – suggestion of presentation of flowers for Amy Dickson who has been invited to light the beacon. AM to order the Beacon from the Official site. After much discussion Medals with purple ribbon were chosen over mugs for the children of the village, Red White Blue ribbon sold out. It was also agreed to a £500 spend to ensure that there was not a shortfall – also agreed was an inscription stating from GCPC, Cllr Kirkbride to order medals and send invoice to clerk for reimbursement. Cllr Smith priced up Jubilee decorated cakes for the Thursday evening with prices starting at 47.25 for 12”, 35.70 for 10” – all agree to have a 12” decorated cake and a smaller 10” iced but undecorated cake – AS to request cost and bring to the March meeting. LD said she is unavailable to attend on the evening but that everything had been organised for the evening and everyone knows where they have been placed and that only the singer needs payment of 150.00 on the evening AM, AS suggested that Lauren completes a site plan to circulate to councillors, to be discussed at the March meeting. The Chair would like to note concerns of costs becoming overmuch.

8.3 Queen’s Platinum Jubilee litter pick the Saturday 28th May 2022

9.3 Fun Day, LD will forward date shortly.

9. Planning Applications / Decisions

Reference No: HOU/2022/0018 Applicant: Carl Maloney, Proposal: Two storey side and rear extension with a single storey rear extension, installation of solar panels, front entrance canopy, internal alterations, and the creation of a new driveway. Location: 37 The Gavels, Great Clifton, CA14 1XB – Cllrs said that there were no documents from the link and said that without them how could they decide whether to object – Time Limited, AM to contact ABC planning on Friday

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to request documentation for the application – AM advised that should they have any objections they should use the link direct.

10. Financial Matters - Report by Responsible Financial Officer

Bank Statement No. 301 and dated 31st January 2022, start balance £10,105.95, end balance £10,105.95 (-6059.33 Reserve) **Total £4046.62** – schedule of payments for tonight's meeting was the Web Domain for GCPC 21.59, Clerk expenses 157.70, also added to the schedule of payments on the night was an invoice from Mr Aidan Penn for works carried out on notice boards 75.00. No receipts of payments have been made to the account.

AM announced that she had completed vat returns invoices check and around 250+ was ready to be claimed from HMRC – as there is some high-cost purchases to be made shortly AM suggested waiting until this is complete before claiming.

AM asked councillors to consider becoming signatories for the GCPC account as there is currently only three named persons on the account. Two-three further signatories will guarantee business continues should absences arise. AM will contact Cumberland BS to request forms and bring to the March meeting.

Cllr McKenzie informed councillors of the dissolution of the Trustees of Great Clifton Ward Action Group due to none-members, and the closure of the Cumberland BS account, the account sum of 3029.86 was transferred into the GCPC's account – AM will earmark this sum for the upkeep and repair of the children's park play equipment.

11. Correspondence Letters/emails received since the last meeting.

Triple T Cumbria Ltd – Grass Cutting Tender returned, WTC - Grass Cutting Tender returned and Tivoli Landscaping Ltd thanked us for the tender consideration but cannot commit as they have too much work on. The Hedgehog Highways scheme – Councillors decided not to join.

12. **Village Hall** - Cllr McKenzie reported that the PRS arrived at a cost of 132.00 which is extortionate, rang to try and get it reduced but they would not change. The hall is being used three nights a week and ABC are using the hall today (17-Feb-22) for by-elections. A hire agreement is now in place, so we know who is using the hall. We are currently trying to organise a meeting as we have three people interested in joining the committee.

13. **Allotments** - Cllr McKenzie reported that as of 13 February there are still seven rents outstanding, they have until the next parish council meeting where they will be sent a letter to vacate the plots so they can be relet.

14. **Items for next meeting** – None to note

15. **Date of next meeting** 17 March 2022

Meeting closed at 21:00

Actions

- 6.2 AM to purchase Ultima Line Marker ✓
- 6.3 AM to correct the errors and inform Triple T Ltd that they have been appointed the 3-year contact ✓
- 7.2 IO to talk to Farmer to request clearance of blockage
- 7.3 AM to re-report lights out on entry to the village Stainburn side ✓
- 7.4 RM to requote repair of Codfitz Lonning and bring to the next meeting.
- 7.5 PS to request bin and action 90-day consultation period
- 7.6 LD, JK, AS agreed to lead the project for setting of painted stones
- 8.2 JK to order medals – AM to order beacon – AS to re-quote for cakes
- 9. AM to contact Planning Department regarding documents for HOU/2022/0018 ✓
- 10. AM will contact Cumberland BS to request forms ✓