

GREAT CLIFTON PARISH COUNCIL

GCPC

Draft Minutes of a meeting of Great Clifton Parish Council held on Thursday 18 April 2019

Councillors Present: Malcolm Fee (Chair), , Irene Owens, Celia Perry, Robert McKenzie, Jo Kirkbride (Vice Chair), Alyson Smith, Jonathan Coles, Phil Tibble, Angela Meek (Clerk)

2 members of public present

1) **Welcome, MF** welcomed all to the meeting:

Apologies for absence: Noreen Walker, Evelyn Fitzmaurice, Joe Holliday

2) **Declaration of Interest:** None to note

3) **Public Participation:** None to note

4) **Minutes of last meeting:**

4.1 The chair was authorised to sign the minutes of the General Council meeting held on 21 March 2019 as a true record

4.2 Matters arising from minutes of 21 March 2019: 9.2.b Monkey Puzzle Tree

5) **Chairman's Announcements:**

None to note

6) **Clerks Report:**

6.1 All actions completed from 21 March 2019

6.2 Close of financial accounts completed, and internal audit has signed off, copies handed out for discussion – Chair's signature to complete

6.3 Notices of Parish Councillors printed for notice boards and handed to MF

6.4 Contacted Estates Manager for update on Lease of rugby and Playing field – report in 9.3 below

6.5 Update to Microsoft Office 365 – AM requests to share the cost of subscription with Winscales PC each paying a sum of £40pa – all agreed

7) **Village Hall (RM Report)**

7.1 a pensioner's tea was a success with an increase in numbers from last year

8) **Allotments (RM Report)**

8.1 No outstanding rents, all collected

8.2 purchased more rat poison as rats are an ongoing problem

8.3 all the materials for the gates have now been collected and we will begin installation shortly. RM requested a cheque for £500 for D Owen (invoice to be emailed) for completion of gates

9) **Village / Parish Matters**

9.1 **Fence and gate down at bonfire site** – AM contacted Home Group again – require a resident number in order to put a repair request in.

9.2 **Rose Villa update** – AM - Section 215, in force.

9.3 **Lease of the Gt Clifton Rugby field**

- a) AM - Peter Knapton has now confirmed in an email that it is now agreed that the Parish Council will be given the long lease as set out in the Community Asset Transfer Scheme. The standard terms are that Allerdale Borough Council would in the first year of the transfer; make a payment of 100% of the cost of maintaining the land (approximately £6,250) and 50% of this figure for the second year. Confirmation required to begin transfer of lease with Legal, AM emailed Peter on Monday 15 April 2019 to confirm that the Parish Council wish to proceed with the lease.

Signature.....*Malcolm Fee*.....
If accepted by your Parish Council

- b) RM reported that as the equipment was purchased, he had begun the summer cuts for the rugby pitch and playing field completing the second cut earlier this week. He reported that ISS Ltd came two days later and despite both areas being freshly cut they unloaded their equipment and went around the fields – AM to contact Allerdale to request that these areas be taken of ISS Ltd rota as the parish council will complete the cuts using their new equipment.

9.4 **Sand Bin at Gatehead** - MF asked farmer if he could transfer the sand bin from Hall Lodge Lane to the Workington Bus Stop

9.5 **Projects Planning for 2019**

- a) Children’s shelters on the Green – JC, in need of repair or replacing – JC to get quotes for to replace
- b) Children’s Play Area – new equipment to replace unrepairable

9.6 **AOB**

- a) Steps at the end of the car park – quotes to be sought for concrete steps
- b) AM to contact David Gates as children are entering the old cellar on his land
- c) JC date for fun day is 27 July 2019 – to request donation to fund the day – JC to send letter to Parish Council
- d) JC request for land for children’s stake park
- e) River Walks – JC to organise a guided walk around the river Derwent
- f) IO informed councillors that the potholes reported at the last meeting have been filled in
- g) To request a free-standing bin be placed near the notice board on riverside
- h)

10. **Correspondence**

To note items of correspondence received since the last meeting

- 10.1 Zurich Insurance – AM to contact to ensure that new equipment is included in the annual subscription
- 10.2 AM contacted by CCC Highways regarding the bus stop sign on the Pow – they won’t do anything as no buses stop there
- 10.3 Brochures/leaflets on table – none to discuss

11. **Planning Applications** - None to note

12. **Financial Matters**

	Bank Statement No. 267 Dated: 31 March 2019	£4,296.17
12.1	Income	
	Precept 1 st instalment	£5,000.00
12.2	Outgoing	
	648 Clerk costs/expenses	£354.68
	649 Internal Audit of accounts	£50.00
	650 Zurich Insurance	(on hold)
	651 CALC Subscription	£221.73
	652 Bob McKenzie (receipts for petrol)	£97.82
	653 David Owens receipt (iron Gates for allotments)	£500.00
12.3	Unpresented cheques from last meeting	None to note
12.4	Annual review of Clerks salary – AM to contact NALC for clarification as to pay increase	
12.5	Annual Governance and Accountability Return and the Great Clifton Parish Council Balance sheets agreed and signed off by the Chair, Councillor Malcolm Fee	
12.6	Annual salary review email from NALC discussed – AM to contact Calc for clarification of	

13. **Items for next meeting**

14. **Next Meeting**

30 May 2019

Meeting closed 8.30pm - Minutes recorded by Mrs. A Meek

Meeting Identification No: (88-apr)

Signature..........
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