

GREAT CLIFTON PARISH COUNCIL

CLERK: Angela Meek – (E) greatcliftonpc18@gmail.com

MINUTES OF THE GREAT CLIFTON 2024/25 ANNUAL PARISH MEETING HELD IN THE VILLAGE HALL AT 19.00 ON THURSDAY 15TH MAY 2025

PRESENT

Councillors Jonathan Coles, Malcolm Fee, Jo Kirkbride (Chair), Robert McKenzie, Alyson Smith.

Mrs Angela Meek, Clerk observed.

Five members of the public.

Nominated Clerk: Mrs Jaymie Meek took the meeting Notes

The Chairman opened the meeting by welcoming all in attendance.

1. **Apologies for absence**

Apologies for absence were received by Cllrs Paul Arts, and Peter Gaston (Vice Chair).

2. **Minutes**

The minutes of the Annual Parish Meeting held on 16th May 2024 were agreed and the Chair signed as a true record.

3. **Matters arising from the minutes**

There were no matters arising to note from the minutes of the APM held on 16th May 2024.

4. **Chairmans Report**

2024/25 Financial year the Parish Council moved to bi-monthly meetings; six ordinary meetings, Annual General Meeting and one extra-ordinary meeting (to consider contract award) were held.

There were 7 Councillors meaning we had 5 vacancies; 1 new councillor was co-opted but did not take up the position.

We have a temporary Clerk (Jaymie Meek) to cover for illness during the year.

Landscaping works around the village for the next three years was put out to tender to four companies with Tripple TTT (Cumbria) Ltd being awarded the contract in March after consideration of 2 quotations returned out of four sent out.

We had three Parish Projects being considered during the year.

Installation of a Pump Track, Restoration of Harry Gill, Refurbishment of Main Road bus shelters.

Pump Track, Councillor Arts did extensive work on this project, including, but not limited to, talks with Cumbria Council relating to planning requirements & engagement with various charity organisations in pursuit of funding. Unfortunately, we are not in the financial position required to move this project forward at this time. The works would require over £100K payment. This project will be archived until funding options are more favourable.

Harry Gill Project, landowner permission was gained to restore the site. Workington Nature Partnership conducted a site visit to advise on the restoration. Councillors Arts & McKenzie did some initial brush clearing. It was decided that this clearing would be better served by a contractor, Tripple T are to be asked to provide a quotation. This project is on-going.

Main Road Bus Shelters, it was agreed to refurbish two bus shelters this financial year with the remaining two in next financial year. It was disappointing that one bus shelter was vandalised after refurbishment. The bus shelters will be painted in 2025/26 financial year.

Planning; 9 planning applications were considered during the financial year.

Donations, the Parish Council made donations totalling £1,874.00, details below.

St Lukes Church £300, Methodist Chapel £200, (both of which the cheques were lost in the post) new cheques will be signed at the May Meeting. Great Clifton Pensioners Afternoon Tea £0, Village Hall Committee £1000, Poppy Appeal £50, The Great Clifton Community Youth Group £324.

Great Clifton Family Fun Day on 30th August was well attended.

The Parish Council welcomed West Cumbria Primary, Youth & Junior Rugby League teams who wish to use the rugby pitch & also use it for a rugby festival in July.

To Summarise, I would like to say a huge thank you to all the Parish Councillors for their continued support and efforts, I really do appreciate the work you all put in behind the scenes.

I would like to say a big thank you to our Clerk Angela & to Jaymie and to our previous Chair Malcolm Fee.

And Finally..... a thank you to all who volunteer around the village, from youth group helpers to litter pickers, you are all appreciated.

Please don't forget there is public participation opportunity at the start of the bi-monthly council meetings should anyone wish to attend and raise any questions or concerns. This allows you 5 minutes per issue to raise your concerns and questions.

We have a Parish Council website with various information including all agendas & minutes of meetings.

5. Public Participation

Four members of a voluntary group who started a Community Village Larder gave a talk to councillors regarding their project being held from the hall where villagers can buy a carrier bag full of food for £3. Food arrives from different sources including M&S, food with short dates not sold are delivered to a nearby food bank so there is minimum waste. The Larder is well attended.

6. Annual Finance Report

Resolved that:

- i.) The parish councils annual financial report for 2024/2025 are accepted.
- ii.) Income and Expenditure sheets, the AGAR accounts Sheet were completed and signed by the clerk on 7th April 2025.
- iii.) Internal Audit received the accounts on Monday 14 April 2025 and returned the completed audited accounts on Wednesday 23rd April 2025.
- iv.) The clerk is instructed to write to Mr Eric Holmes thanking him for his internal audit of the parish's accounts and to request his services for the new financial year 2025/26.

The meeting closed at:

19:25

Jaymie Meek, 15th May 2026

Income & Expenditure Report of Accounts for Year 2024-2025

INCOME

PRECEPT	£13,000.00
Grants/Other Income	£1,120.73
INTEREST	£0.00
INTEREST ON ACCOUNT	£0.00
TOTAL INCOME	£14,120.73

EXPENDITURE

Annual Subscriptions/Payments	1,570.72
Annual Grants/Donations	1,050.00
Administration	5,147.61
Grounds Maintenance	6,401.23
Room Hire	468.00
Projects & Sundries	378.00
Reserves	0
TOTAL EXPENDITURE	15,015.56

0.00

EXCESS INCOME OVER EXPENDITURE

-894.83

CURRENT ASSETS

CASH IN COMMUNITY ACCOUNT (new monthly statement total)	
BS 339 - 31/03/2025	£14,947.86
	£14,947.86

CURRENT LIABILITIES

Unpresented Cheques	72.00
RESERVE-PLAYING FIELDS	
RESERVE-PLAYGROUND	
GCPC ACCOUNT	
	72.00

NET ASSETS

Represented By;

Fund Balance at 31 March 2024	£15,842.69
Income over Expenditure	-£2,015.56
Income	£14,120.73
Expenditure	£15,015.56
Unrepresented cheques	£72.00
	£14,947.86

TOTAL GOING FORWARD TO 2025/26

£14,875.86

The above statement represents fairly the financial position of Great Clifton Parish Council as at the end of March 2025 and reflects its income and expenditure during that year