

Great Clifton Parish Council

Draft Minutes of a meeting of Great Clifton Parish Council held on Thursday 18 October 2018

Councillors Present: Malcolm Fee (Chair), Irene Owens, Celia Perry, Phil Tibble, Robert McKenzie, Joe Kirkbride, Evelyn Fitzmaurice, Alyson Smith, Jonathan Coles, Angela Meek (Clerk)

2 Members of public present

- 1) **Welcome:** MF welcomed all to the meeting
Apologies for absence: Noreen Walker, Joe Holliday
- 2) **Declaration of Interest:** None to note
- 3) **Public Participation:** None to note
- 4) **Minutes of last meeting:**
 - 4.1 The chair was authorised to sign the minutes of the General Council meeting held on 13 September 2018 as a true record
 - 4.2 Matters arising from minutes of 13 September 2018 - None to note
- 5) **Chairman's Announcements:**
 - 5.1 None to note
- 6) **Clerks Report**
 - 6.1 All actions completed from 13 September 2018
 - 6.2 Vat returns response received – had to redo as now to be completed online – completed and submitted in September.
 - 6.3 Webpages to be updated - I have had numerous attempts but cannot do this, now the email that JK sent has gone missing.
- 7) **Village Hall (RM Report)**
 - 7.1 Repair of wall at top of stairs completed and new skirting added
(AM reminder for Hall hire invoice to be submitted)
(AM reminder for letter to be submitted for annual donation for the Village Hall)
- 8) **Allotments (RM Report)**
 - 8.1 Rats are an ongoing problem – it was decided to keep poison in stock
 - 8.2 Awaiting a quote from Mr D Owens for the instalment of gates at the top of the Allotment road
 - 8.3 2 Allotment plots to become available for let, one due an unexpected death and the second due to moving out of the village
 - 8.4 the rules have been updated to include the containment of livestock as per the letter which was sent to all allotment holders
 - 8.5 Bank balance for the Allotment as of 31 August 2018 is £2,490.50.
- 9) **Village / Parish Matters**
 - 9.1 **Painting of the bus shelters discussed** – two projects put forward to the Council
 - 9.1.1 JC reported that he had been approached by Ian Alcock. Prt time Senior Project Worker, Cumbria Youth Commission to have the bus shelters painted and decorated as a project for youths, painted panels would be used for the damaged areas.
 - 9.1.2 PT reported that this would be a good project for apprentices, the Parish Council to supply cleaning equipment and the masonry paint.
It was agreed that the apprentices should paint the bus shelters now and Cumbria Youths to decorate in spring 2019.
MF - purchase cleaning/paint and contact PT for work to begin. JK handed a quote from G Dixon, apologies from Clerk as this was unopened at the meeting.
 - 9.2 **Clear up of bonfire site discussed** – PT reported that at a walk-about of the village a Street Scene officer jumped over the fence and cleared the area, a bin collection truck then removed the rubbish. AS reported that more fly-tipping had since been dumped, she had reported this to the police and to EH as among the items are mattresses, a

television, and a washing machine. With bonfire night approaching fears are that this will only escalate and as some of the items would be dangerous if set on fire through toxic fumes or explosion, PT will report to EH to have the site cleared again.

- 9.3 **Rose Villa update** – none to report, PT talk to KK, PT & AM to request update from Kerry McCartney for the next meeting on 15 November 2018.
- 9.4 Lease of the Gt Clifton Rugby field – spoke to Peter Knapton, Estates Manager as to the lease of the rugby pitch and adjacent playing field, no lease exists for the areas, however there is a lease held by the Great Clifton Amateur Rugby League Football Club for the storage container on the field. I spoke informally to PK about GCPC applying for both areas under the Community Assets scheme. AM to proceed with securing the areas under the Community Assets scheme
- 9.5 **New Bin sited at Bow Flatts** – Street Scene Officer has reported that a new bin has been placed at the requested site
- 9.6 **SH – Councillor Resignation** – Stephen has now left the village and as he is outside of the permitted area he emailed his resignation – Resignation accepted, councillors would like to thank Stephen for his contribution to the Parish Council
- 9.7 **SH – Report on Residents Meeting** – report emailed to Councillors and police.
- 9.8 **SH – Allotment Plot** - as Stephen is fully paid up until next year he would like to request to transfer his Allotment Agreement to his Daughter for his grandson to use with supervision discussed – leases are not transferable, if you do not reside in the Parish you cannot hold a lease for an allotment plot, there are several people on a waiting list waiting for a plot to become available. Councillors agreed that as Stephen had left the village the Allotment Committee should take possession of the plot in January 2019 giving Stephen approximately four months to remove livestock/equipment/personal items and vacate the plot.
- 9.9 **AOB**
- a) Report Allerdale Rural Neighbourhood Policing Team handed round – Area update 16/09/15-11/10/18
 - b) Clifton Residents – meet your local housing officers, local PCSO, PC and other local service providers 29 October 2018, 5 30pm-6.30pm in the Village Hall
 - c) Litter pick arranged for Saturday 20 October 2018 – refreshments arranged, Mrs Coles baking cakes.
 - d) Bill Gates hedge cut, 2 complaints of cuttings not being picked up, Councillors said in the meeting that it was a very nice cut from the contractor.
 - e) Hedge from the 'Welcome to GC sign down to Greengarth bus shelter requires cutting.
 - f) AS requested Road Cleaner round Gavels area, drains also blocked with leaves and debris of storm Callum AM to contact Highways

10) Correspondence

To note items of correspondence received since the last meeting

- 10.1 Emails from Stephen Hodgson discussed as above
- 10.2 Various brochures on table

11) Planning Applications

- 11.1 None to note

12) Financial Matters

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|--|------------|----------|-----------------------------------|----------------------------------|
| 1) VAT Return completed online, expected return | £1,381.90 | | | |
| 2) Outgoing | | | Incoming | |
| AM expenses (6 months) | £327.54 | (000631) | Precept (2 nd payment) | £5000.00 |
| RM expenses | £25.10 | (000632) | | |
| 3) Precept 2019/2020 discussed - all agreed | £10,000.00 | | | |
| 4) Bank Statement No. 26 dated 31 September 2018 | | | - | <u>Balance £12,803.96</u> |

13) Items for next meeting

Rose Villa
Playing field & Rugby Pitch
Invite Marni Jackson to the November meeting
Bus shelter update

Signed by the Chair):

14) Next Meeting

15 November 2018

Meeting closed at (8:20pm)